



FIRST PRIORITY CLUB

AUGUST - SEPTEMBER CHECKLIST

Are we PRAYING and PREPARING to launch our club well?

Student Leaders (with Campus Coach guidance and Faculty Sponsor approval and attendance when necessary for certain items below)

- ☐ 1. Clarify which student leaders are returning to the team from last school year.
- ☐ 2. Download the "First Priority of ALABAMA" app, or simply REFRESH it if you already have it in order to receive this year's updated information.
- ☐ 3. Returning student leaders complete the FP Student Leader Commitment Forms (available on our FPAL app and at <https://firstpriorityal.com/get-involved/students/>).
- ☐ 4. Communicate with last year's Faculty Sponsor sending them the FP Faculty Sponsor Commitment Form and asking if they are willing to sponsor again this year.
- ☐ 5. Prayerfully recruit additional Faculty Sponsor(s) so that the club can have at least two Faculty CO-Sponsors for multiple practical purposes.
- ☐ 6. Establish an FP Student Leadership Interest Meeting to welcome and invite potential new student leaders to the team.
- ☐ 7. Establish a consistent location, day, and time for your weekly FP club meetings.
- ☐ 8. Establish a consistent location, day, and time for your student leadership meetings (Before or after school? On or off campus? Once or twice per month? Once per week?).
- ☐ 9. Establish a communication hub for your student leadership team (GroupMe, Microsoft teams, Google classroom, etc.).
- ☐ 10. Use the MONTHLY CLUB TEMPLATE from the FPAL app "Club Resources" to identify leader roles and plan upcoming club meetings.
- ☐ 11. Purchase a \$20 First Priority Club kit that includes thematic posters, invitation cards, and gospel evangelism bracelets.
- ☐ 12. Use posters from your FP Club kit or create your own posters to promote your club meeting. Place them around your school with permission from administration.
- ☐ 13. Promote your first club meeting on school announcements with permission and/or on your FP club social media account (if applicable).
- ☐ 14. Save the dates for Student Leader Summit and See You At The Pole.

Faculty Sponsor

- ☐ 1. Complete NEW Faculty Sponsor Commitment Form (available at <https://firstpriorityal.com/get-involved/faculty/>).
- ☐ 2. Communicate weekly club meeting times with administration (if necessary).
- ☐ 3. Save the dates for Leader Summit and See You At The Pole.
- ☐ 4. Submit field trip request for Student Leader Summit per school's field trip procedure.
- ☐ 5. Ensure you have easy access to the NEW Volunteer Campus Coach Commitment Form (available at <https://firstpriorityal.com/get-involved/volunteers>).

***IMPORTANT NOTE: FIRST PRIORITY OF ALABAMA, INC. IS REQUIRING EVERY VOLUNTEER WHO DESIRES TO ATTEND ANY CLUB MEETINGS ON SCHOOL GROUNDS TO HAVE A COMPLETED BACKGROUND CHECK AND SIGNED COMMITMENT FORM ON FILE WITH FIRST PRIORITY OF ALABAMA, AND PARTICIPATE IN A CAMPUS COACH TRAINING.**

For questions or help, please contact directly (or refer prospective volunteers to) Jody Trautwein, First Priority Ministry Director, via jody@firstpriorityal.com or 205.365.2757.

